

College Budget Committee Meeting
April 28, 2011
Minutes

Attendance: Eric Brenner, Eloisa Briones, Carla Campillo, Pat Deamer, Mike Fitzgerald, Kathy Fitzpatrick, Fermin Irigoyen, Rob Johnstone, Barbara Lamson, Heidi Lavelle, Joe Madrigal, Joe Morello, Nina Floro, Regina Stanback Stroud, Rick Wallace, Jeff Westfall, Linda Whitten, Mike Williamson, George Wright, Soodi Zamani. Recorder: Linda Bertellotti

Guest: Kathy Blackwood

Absent: Dennis Eadus, Rick Escalambre

April 28 Agenda

The agenda was approved.

Approval of March 31, 2001 Minutes

The minutes were approved as written.

Report from the District Committee on Budget & Finance (DCBF)

Barbara Lamson reported that District Chief Financial Officer Kathy Blackwood projected a 10% increase in 2011-12 and anticipated budget cuts in 2012-13. There will be 1,200 FTES less funded in 2011-12 and an additional 300 in 2012-13. Kathy projected a 3% deficit factor for property taxes and foresees that while we should be okay in 2011-12, we will need to make cuts in 2012-13. She ran a preliminary resource allocation which shows a tentative site allocation increase of \$578K for Skyline in 2011-12, but also projects a reduction of \$2.4 million in 2012-13. Since the district has gone through two consecutive years of budget reductions, the district is running a deficit budget for 2011-12 so that there would be money distributed to the sites for 2011-12. Cuts will be made in 2012-13. Fermin suggested we consider holding in a reserve the extra money we get in 2011-12. President Stroud added that Measure G funds will help us get through and that there will be a lot of things we can do to try to smooth the fluctuations in funding.

2011-2012 Tentative Budget Revision Proposal

In November, the CBC approved a tentative budget with the best information available at that time. It was approved after reviewing a number of scenarios and hiring priorities. The approved budget had a negative balance that would be supplemented by Measure G funds. CBC approved hiring 6 faculty and 4 classified positions.

Since then, CFO Kathy Blackwood updated the site allocation. Kathy projected a \$7 million deficit budget in 2011-12 to be backfilled by one-time funds to give the sites additional funding after two years of budget reductions. Using the revised allocation, Eloisa Briones presented CBC an updated budget scenario that is balanced. The list of hiring priorities was also updated. Interim VP of Instruction Mike Williamson presented the list of Planned and Anticipated Faculty/Classified Positions 2011-12. This list included additional positions that need to be filled

because they are either grant-funded or required for program licensing. Two needed classified positions were also added. Barbara expressed concern about hiring when facing cuts in 2012-13. Mike said the college has to run in order to ensure that students are successful. Interim VP of Student Services Joe Madrigal informed CBC that the college was required to convert Measure G-funded temporary positions in Student Services into permanent positions effective next year to comply with the Ed Code. Mike Fitzgerald would like to see what measure G positions are going to be made permanent which Regina said we could provide. He also asked the CBC to express their opinions now. Pat Deamer hopes that we look to the future to do the best we can for people and the campus. Regina would like to have a discussion on priorities and budget balancing strategies in the fall. With the increase in the 2011-12 site allocation, CBC motioned and approved the tentative budget revision proposal to hire six faculty and six classified positions. Under this proposal, the college will still have a positive balance of \$73,692 in the general unrestricted fund.

2011-2012 Measure G Process Discussion

Eloisa advised the committee that we do not have the board's decision yet as to the amount or the basis of the allocation of Measure G funds to the colleges. While we may not know the allocation amount, Regina thinks the process will be the same. Joe Madrigal reminded the committee that there is a June 30 timeline for the conversion of the temporary Measure G-funded positions in Student Services. If Measure G goes away after four years, the college will need to set priorities to determine which positions to keep.

Budget Balancing Strategies

Fermin reminded the committee to feel free to submit budget balancing strategies as these come up. Regina announced that the president's council brought in \$53K for the President's Innovation Fund.

Next meeting: May 26

The next CBC meeting coincides with the DCBF meeting on May 26. Skyline DCBF members could attend and pass along the information to CBC. It is possible that DCBF would prefer a joint meeting. Eloisa will inform CBC of the meeting details. Mike Fitzgerald requests that the DCBF rotate their meetings to the various sites to give the campus budget committees a chance to participate. DCBF meets on the second Tuesday of each month from 2:00 to 4:00 p.m.